

ILLINOIS ATHLETIC TRAINER'S ASSOCIATION, INC.
HALL OF FAME AND SPECIAL RECOGNITION AWARD GUIDELINES

HALL OF FAME CALENDAR

Ongoing	Complete requests for Hall of Fame information
4 mo. prior to state meeting	Deadline for receipt of letters of recommendation and nomination packets
2 wks. post deadline	Deadline for vitae from nominees
3 mo. prior to state meeting	Send copies of letters/vitae to committee for evaluation
2 wks. post mailing	Receive evaluations from committee members; order plaques and design brochure for ceremony
2 mo. prior to state meeting	Contact inductees and invite them to ceremony; contact other candidates of their status
Prior to state meeting	Announce names of nominees on promo materials for state meeting
Ceremony	Present plaques, inform inductees of Opportunity to acquire memento (watch/ring)

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I. Awards Committee-Hall of Fame and Special Recognition Award

- A. Chaired by Vice President. The committee will include each of the Regional Representatives on the IATA Board of Directors and one member of the Hall of Fame who has been in the Hall of Fame for a minimum of five years as selected by the Vice President.
- B. Committee receives and reviews all nominations, and is responsible for recommending qualified candidates, for induction to the Board.
- C. No committee member may act on his or her own nomination.

II. Nominations for Hall of Fame

- A. Qualifications of Nominees
 - 1. Must be a certified athletic trainer and a current member of the IATA.
 - 2. Minimum of 15 years active practice or service to the athletic training/sports medicine profession.
 - 3. History of quality personal and professional contributions to the profession in the State of Illinois.
 - 4. No person may nominate him/herself.
- B. Submitted by IATA certified members, the Hall of Fame Nomination form shall be completed by the nominator and the nominee. Any letters of support shall be attached to the nomination form.
- C. The Vice President may request additional information if necessary. Additional information requests must be fulfilled within two weeks of the request date.
- D. The Vice President will forward the nomination forms, and other supporting documentation on to the committee with evaluation forms and give a deadline for return.

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III. Selection Process

- A. After receiving a response from a nominee, the committee will then evaluate it, and decide whether or not to recommend that individual for induction.
- B. Points will be awarded for the following:
 - 1. Service to the IATA and Illinois Athletes (IHSA, PSG, IATA BOD, etc.)
 - 2. Letter of Nomination (content, reasons for nomination)
 - 3. Service to NATA (GLATA/NATA officers, GLATA/NATA committee service, attendance at GLATA/NATA symposiums)
 - 4. Resume (content, strength)
 - 5. Volunteer efforts (charities, Special Olympics, church, scouts, etc.)
- C. If the candidate receives at least 75 points from the evaluator, the evaluator will choose if the candidate is recommended for induction into the Hall of Fame. Nominees must receive 5 out of 6 votes from the selection committee to be granted the award and meet established point limit.
- D. The top three candidates, in terms of total points earned (minimum 75 points) AND number of votes granted, will be recommended for induction. If there are three or less nominees, recommendation will be based on the committee's discretion, of the eligible nominations. In the event that a member of the committee is nominated, they will not vote. All candidates will be evaluated accordingly.
- E. No more than 3 members will be inducted into the Hall of Fame in any given year.
- F. Candidates not eligible for Hall of Fame induction will be considered for the Dedicated Service Award if they have not previous been awarded. These candidates , if selected for Dedicated Service, will not count towards the two selections in the original Dedicated Service applicant pool.
- G. After receiving Board approval, the Vice President shall inform all inductees and invite them, and a guest, to the ceremony. The induction will take place at the annual state meeting.
- H. The Vice President is responsible for ordering award plaques for all inductees. He or she will also plan the induction program.
- I. The Vice President will ask the individual who nominated the inductee if he or she could introduce them at the ceremony. If they are unable to attend, the inductee will be asked to recommend another individual to introduce them.

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IV. Special Recognition Award

- A. Individuals not meeting induction requirements may be given a "Special Recognition Award." This award is reserved for those who have made significant contributions to the athletic training/sports medicine profession, as well as having a history of providing quality service to the athletes of our state. This award is given at the committee's discretion.
- B. Criteria
 - 1. This award can be received by an individual, group, organization, etc. that is not eligible to receive the IATA Hall of Fame award. This could include a non-certified member of the IATA, physician, administrator, school, etc.
 - 2. Minimum of 10 years active practice or service to the athletic training/sports medicine profession and/or athletes in the state of Illinois.
 - 3. History of quality personal and professional contributions to the Athletic Training profession in the State of Illinois.
 - 4. An IATA member must submit letter of nomination. The letter shall be typed and contain the nominee's qualifications, activities, and contributions to athletic training, sports medicine and/or the athletes of the State of Illinois.
 - 5. Nominees must receive 5 out of 6 votes and the establish point limit from the selection committee to be granted the award.
 - 6. No more than 2 Special Recognition awards will be given in any year.
 - 7. If the nominee is an individual, it is recommended that their vitae/resume be used for evaluation purposes.
- C. Evaluation points will be awarded for the following:
 - 1. Service to IATA and Illinois Athletes (total years of service, IHSA, IATA, etc.)
 - 2. Service to NATA (GLATA/NATA officers, GLATA/NATA committee service, attendance at GLATA/NATA symposiums, CEU sponsor)
 - 3. Volunteer efforts (charities, Special Olympics, church, scouts, etc.)
 - 4. Letter of nomination (content, strength)
 - 5. The evaluator will also "vote" to recommend the candidate for induction.